



Grant Work Plan

Projects and Practices Drinking Water 2025

Grant Title: Phase II: Protecting groundwater quality in Anoka County through targeted well sealing

Grant Award (\$): \$70,000.00

Grant Execution Date:

Grant ID: C25-0236

Required Match (%): 10

Grant End Date: 12/31/2027

Grantee: Anoka CD

Required Match (\$): \$7,000.00

Fiscal Agent: Anoka CD

Grant Day-to-Day Contact: Chris Lord

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$70,000.00	\$0.00	\$70,000.00
Match Funds	\$7,000.00	\$0.00	\$7,000.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$77,000.00	\$0.00	\$77,000.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Grant administration and reporting	Administration/Coordination	Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$4,900.00		\$4,900.00	N
Well Sealing Cost-Share	Groundwater	Current State Grant	Phase II: Protecting groundwater quality	\$35,000.00		\$35,000.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Funding			in Anoka County through targeted well sealing				
Project Management and Technical Support	Project Development	Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$7,000.00		\$7,000.00	N
Supplies/Equipment	Supplies/Equipment	Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$5,600.00		\$5,600.00	N
Project Implementation	Technical/Engineering Assistance	Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$17,500.00		\$17,500.00	N
Well Sealing Cost-Share Funding	Groundwater	Landowner Fund	Landowner	\$7,000.00		\$7,000.00	Y

Indicator Summary

<i>Indicator Category</i>	<i>Proposed Indicator</i>	<i>Total Value</i>	<i>Unit</i>
Pollution Prevention	Prevention	1	Count

<i>Indicator Category</i>	<i>Final Indicator</i>	<i>Total Value</i>	<i>Unit</i>
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Grant Activities

Activity Name: Grant administration and reporting

Activity Category: Administration/Coordination

Staff time?: Yes

Description: Staff time for grant administration and reporting. Tasks include elink reporting (e.g. activity progress updates and budget updates), coordination of expense reports and payments, and project tracking.

Key staff include:

Kris Larson, Water Resource Specialist. BS in Environmental Studies. Since 2013: water resource monitoring, analysis and reporting; targeted cost share outreach and project installation management.

Chris Lord – Dist. Mgr. – BS Nat. Res. & Env. Sci. with 25 yrs in project and grant management, workload and budget planning, human resource management, risk management, contract management, BMP design and installation, ecological restoration, resource monitoring and inventory, data analysis; all of which covering myriad natural resources fields.

Kathy Berkness – Office Admin. – 30+ yrs managing finances, administering programs, completing progress and final project reports, website development and management, and general office administration.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$4,900.00		\$4,900.00		N

Activity Name: Project Implementation

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Management of applications, communication with applicants, contract development, project approval, and distribution of cost-share funds.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$17,500.00		\$17,500.00		N

Activity Name: Project Management and Technical Support

Activity Category: Project Development

Staff time?: Yes

Description: Print and mail targeted mailings, maintain well sealing webpage, create posters/flyers, and promote with groundwater brochures and displays.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$7,000.00		\$7,000.00		N

Activity Name: Supplies/Equipment

Activity Category: Supplies/Equipment

Staff time?: No

Description: Materials and supplies integral to program success, including postage, envelopes, and paper.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$5,600.00		\$5,600.00		N

Activity Name: Well Sealing Cost-Share Funding

Activity Category: Groundwater

Staff time?: No

Description: Cost-share funds that are used to reimburse applicants for completed abandon well sealing by a licensed well sealing professional.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Phase II: Protecting groundwater quality in Anoka County through targeted well sealing	\$35,000.00		\$35,000.00		N
Landowner Fund	Lanowner	\$7,000.00		\$7,000.00		Y